

GATA 2008 Conference

Business Meeting for Coordinators

MEETING MINUTES

Wednesday, February 18, 2008

11:25 AM ~ 12:25 PM

Attendees

- Cheryl Harris, President
- Tim Ellis, President-Elect
- Tim Vick, Vice President
- Alan Craig, Treasurer
- Marty Moorehead, Secretary
- GATA Member Coordinators (refer to sign-in sheet)

Agenda

- **Call To Order**
 - The Coordinators' Business Meeting was called to order at 11:30 am by Cheryl Harris, President.
- **Old Business**
 - Minutes from February 2007
 - Treasure's Report
 - Review "Train the Trainer" conference
 - Affiliation with ATP (or other organizations)
 - Other Old Business
- **New Business**
 - Email listserv
 - Date/Location of next year's conference
 - Nominations for new officers
 - Possible topics for next year's conference
 - Other New Business

Old Business

- **Minutes from February 2007:** The minutes from the 2007 Coordinator's Business meeting were reviewed and accepted by majority vote to become part of the official record.
- **Treasure's Report:** GATA Treasurer, Pinder Naidu, prepared and submitted the annual budget report for the 2007-2008 association accounting period. Each member received and reviewed a copy of the Treasure's Report. In Pinder's absence, Alan Craig read the report, answered member questions, and addressed topics regarding the 2008-2009 GATA budget funds. The Treasurer's Report was accepted by majority vote to become part of the official record. The budget topics discussed included:
 - 2008 GATA Conference monies
 - Revenues: expect to generate approx. \$2700.00 from fees.
 - Expenditures: expect to incur approx. \$1900.00 for food/drinks and \$250.00 for supplies.
 - Discussed potential options for utilizing balance of GATA funds, including:
 - Funding the "Train the Trainer" Coordinator Conference.
 - Funding student scholarships
 - Sending GATA representative(s) to a ATP or NTP national conference
 - President Harris estimated that approximately \$2200.00 should be reserved to cover the cost of the 2009 GATA conference.
 - It was suggested that a certain amount of the funds be marked as 'emergency only' in order to cover any possible deficiencies.

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- Tim Vick suggested that conference fees may need to be increased in order to fund future projects. Alan Craig suggested that GATA members develop a "5-year Plan" in order to develop and plan for projects that may require extra funding. A motion was made that the "5-Year Plan" be developed over the next year and addressed at the 2009 Coordinator's Meeting. The motion was seconded and passed by majority vote. The actual 'plan' would be tabled until next year's conference. In the interim, a "Funds" topic would be added to the GATA Listserv in order for members to discuss potential fund projects.
- **Review "Train the Trainer" Conference:** Lori Kuhn-Hancock stated that only two people had registered for the program, so it was decided that the conference be cancelled. Lori also discussed with the group the 'concept' of implementing a successful Train-the-Trainer conference. She encouraged utilizing "professional" tutors, possibly from NCLCA. She also stated that one of the main goals of the program would be to highlight 'best practices' for Tutoring Coordinators. A motion was made, seconded, and passed by majority vote to schedule the 2009 Train-the-Trainer Conference at Bainbridge College. Potential dates for the conference were discussed, but Lori is to review schedule with college administration and inform members of official conference date.
- **Affiliation with ATP (or other organizations):** Alan Craig suggested that GATA members explore the potential benefits or pitfalls of joining or merging with other tutoring organizations such as ATP, NTP, or NCLCA. A motion was made, seconded and passed by majority vote stating that the decision be tabled until more information could be gathered.

New Business

- **Email listserv:** Tim Vick stated that the new GATA Listserv is currently online and open access. Members were provided a handout with instructions for accessing the listserv.
- **Date/Location of next year's conference:** Alan generously volunteered to host the 2009 GATA Conference again at Macon State. A motion was made, seconded, and passed by majority vote to have the 2009 GATA Conference on February 21, 2009 at Macon State College.
- **Nominations for new officers:** Officers for the 2007-2008 year were thanked and commended for their services. As the 2007-08 President-Elect, Tim Ellis became the 2008-09 President. As the 2007-08 Vice President, Tim Vick became the 2008-09 President-Elect. A motion was made, seconded, and passed by majority vote that Alan Craig remain Treasurer for 2008-09. Nominations were conducted for the Vice President and Secretary positions. Once a nomination was seconded, a member vote was called and officers were selected by majority decision.
Lori Hancock was elected Vice President for 2008-09.
Megan Salter was elected Secretary for 2008-09.
- **Possible topics for next year's conference:** A motion was made, seconded, and passed by majority vote that this topic be tabled and openly discussed on the GATA listserv.
- **Other New Business:** A motion was made, seconded, and passed by majority vote that this topic be tabled and openly discussed on the GATA listserv.

Next Meeting

- February 21, 2009 at Macon State College.

Next Meeting Agenda Items

- Refer to GATA Listserv

Adjournment

Meeting closed and members dismissed by exiting President, Cheryl Harris.