

GATA 2006
Business Meeting for Coordinators
February 25, 2006

Present: Cheryl Harris, Sandra Rosseter, Jenny Zimmerman, Kim Acsani, Doris Roundtree, Jane Hudson, Lori Kuhn-Hancock, Tim Vick, Tim Ellis, Pinder Naidu, Robert Jordan, Alan Craig, Kathy Garrison

Jenny Zimmerman called the meeting to order at 11:30 a.m.

Agenda

Old Business:

- (1) Mid-term memberships for coordinators costs \$15.00
- (2) Conference fee for tutors is \$15.00
- (3) Treasurer's Report

New Business:

- (1) Should conference fee for coordinators go up to \$40.00?
- (2) Planning method for a Train the Trainer Conference
- (3) Permanent location for webpage?
- (4) Email listserve?
- (5) Location and date for next year's conference
- (6) Nominations for new officers

Rules of Order

Motion 1: Tim Vick made a motion to dispense with Roberts Rules of Order for this meeting. Pinder Naidu seconded the motion. The motion carried unanimously.

Approval of Minutes from Last Year's Meeting

Motion 2: Pinder Naidu made a motion to approve the minutes from last year's business meeting Lori Kuhn-Hancock seconded the motion. The motion carried unanimously.

Question and Comment

A question was asked about the site for this year's conference because Brunswick College was originally selected. Jenny Zimmerman explained that Brunswick College had declined to host the conference, so Macon State graciously volunteered. (Note: In the meeting Brunswick College had been referred to incorrectly as Coastal Georgia College.)

Treasurer's Report

Pinder Naidu provided attendees a copy of the Treasurer's Report for February 26, 2005, to February 25, 2006. She noted that the report did not include \$420 just expended on gift certificates for presenters. She also noted that expenses for this

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year's conference were not included. Pinder stated that she will provide an update on the budget after the costs for this conference are entered.

Conference Fees

A suggestion was made to increase the conference fee for coordinators to \$40. After discussion, the fees were left unchanged.

Motion 3: Cheryl Harris made a motion to retain the current conference fee structure of \$35 for coordinators and \$15 for students and to reduce the gift certificate award for presenters to \$20. Lori Kuhn-Hancock seconded the motion. The motion carried unanimously.

Motion 4: Tim Vick made a motion to eliminate the conference late fee. Lori Kuhn-Hancock seconded the motion. The motion carried unanimously.

Planning for Train the Trainer Conference

Lori Kuhn-Hancock volunteered to host a train the trainer session at Bainbridge College around the end of May or early June. She will review with administration at Bainbridge and poll coordinators for the best days to hold the session.

Permanent Website Location

Lori Kuhn-Hancock and Tim Vick volunteered to work on developing a permanent location for the GATA website.

Email Listserve

Tim Vick stated that an email listserv would be useful for several general communication purposes including outreach to recruit other colleges and the technical colleges into GATA. Cheryl Harris and Tim Vick will check on listserv possibilities at their schools.

Location and Date for Next Year's Conference

Tim Vick volunteered to host the conference next year again at Macon State. The conference will be held on Saturday, February 24, 2007.

Nominations for New Officers

The following were nominated:

President-Elect:	Cheryl Harris
Vice President:	Tim Vick
Treasurer:	Pinder Naidu
Secretary:	Alan Craig

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Motion 5: Tim Ellis made a motion to accept the nominations. Jane Hudson seconded the motion. The motion carried unanimously.

Change of By-laws

Cheryl Harris had previously offered a recommendation to amend the By-Laws regarding the Vice President's responsibility for the conference program committee.

Motion 6: Pinder Naidu made a motion to amend the Georgia Tutoring Association Constitution & By-laws, Article 7, Section 3, sentence 2 by inserting the phrase "overseer to the." The revised sentence will be: "The Vice President shall also serve as the *overseer to the* Program Committee Chairperson and will work closely with the President-Elect concerning facilities." (Note: Italics added for emphasis in these minutes.) Tim Ellis seconded the motion. The motion carried unanimously.

Motion to Adjourn

Motion 7: Pinder Naidu made a motion to adjourn the meeting at 12:27 p.m. Tim Ellis seconded the motion. The motion carried unanimously.