

## Minutes- GaTA Reorganization Meeting- March 11, 2015

Meeting held at the Georgia Perimeter College Tutoring Conference

Attendees:

- Karen- from GPTC
- Alan- recently retired
- Mary Hamilton- from GPC
- Rebecca Cofer- from ABAC
- Nicolas Urquhart- from ABAC
- Sohayla- from Decatur
- Foster- Central GA, but is retiring soon
- Nancy- from Dunwoody campus
- Cheryl Pharr-
- Kimberly Sloan- from GPTC
- Lucy Anne- from GPC
- Herbert- from Atlanta Metro State

1. The meeting began with Alan and the group thanking Mary for the work she has done with the conference and then thanking the reorganization committee for their work as well (some members were not in attendance)
2. Alan went through a brief history and rundown of GaTA, explaining its mission and when it was started (2000)
  - a. Used to have an annual conference on a Saturday in February (locations included Mercer and Macon State)- last one was in February 2012
  - b. The voting members of the association are admins and those full-time in the tutoring profession, not students because of their high turnover rate
  - c. GaTA used to be affiliated with ATP the last year the organization was active and we can discuss this possibility again. Another option is becoming a chapter of NCLCA
3. GaTA goals went over-
  - a. Training for professionals and tutors
  - b. Networking
  - c. Stimulate research issues and offer forms for it to be shared
  - d. Work collaboratively with other organizations
  - e. Key event was the conference held each year on a Saturday
4. 2012 conference was expensive- due to facility reservations mostly
5. Alan next went over the budget report- handout was distributed to all in attendance
  - a. Prior to that day, there was \$6,000 in our budget
  - b. The big difference between the conference that day and the 2012 conference was the facilities cost to reserve
  - c. Did we apply for a 501C3?
  - d. Balance after 2015 conference expenses- \$4,198.59
6. The group decided on the next conference for GaTA- October of 2016, a Saturday again for the most attendance possible
  - a. Group voted on **October 22, 2016 for the next annual GaTA Conference**
  - b. Location- Central GA Tech- no charge on facilities and Foster gave us Valeria Patterson's name as a contact for the future
7. Alan went through the officer positions we needed to fill and ran through what each position did. Below is that information and who volunteered to serve in that role. A vote was taken and we agreed to dispense with the secret ballot and elect all those that asked for the position. Election results are also below

- a. President- Runs the meeting- Mary Hamilton
  - b. President Elect- is the next president- Kimberley Sloan (officers will discuss redundancy of VP and President Elect positions at next meeting)
  - c. Vice President- Organizes and runs conference and runs meetings if President cannot-Nancy McDaniel
  - d. Secretary- takes minutes and is in charge of the newsletter- Rebecca Cofer
  - e. Treasurer- In charge of finances- Cheryl Pharr
8. Charges of the new officers were discussed
- a. Update the bylaws for GaTA
  - b. Find a new home for the GaTA website
  - c. Plan the next conference in 2016
  - d. Plan tutoring admin meeting in October 2015 (train the trainers, meeting with officers then too)
9. Discussed the October 2015 administrators meeting
- a. Decided Fridays are good- voted on **10/16/2015 as the date**- Location is Macon and Foster will set up the contact for this
  - b. Time for meeting- 10am-2pm with lunch
  - c. Group discussed GaTA paying for the lunch since it will be a smaller group and also since we have the money- Foster is looking in to this as well
10. Final discussion was on fees for membership
- a. Officers will need to discuss this at the meeting in October- Fees used to be lumped with conference registration and were divided up between cost for admins and then for students
11. Group dismissed early for lunch